

GEORGIA INSTITUTE OF TECHNOLOGY
OFFICE OF CONTRACT ADMINISTRATION
SPONSORED PROJECT INITIATION

Date: JANUARY 12, 1977

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Project Title: WORK STUDY PROGRAM

Project No: D-48-508 (CONTINUATION OF D-48-507)

Project Director: DR. ROGER RUPNOW

Sponsor: ATLANTA REGIONAL COMMISSION

Agreement Period: From 1/1/77 Until 7/31/77

Type Agreement: ARC CONTRACT NO. JFSA 77-1

Amount: \$8,528 ARC
6,248 GIT (D-48-215)
\$14,776 TOTAL

Reports Required:

MONTHLY PROGRESS REPORTS

Sponsor Contact Person (s):

Technical Matters

MR. JOHN W. VINING, JR.
ATLANTA REGIONAL COMMISSION
230 PEACHTREE STREET, N.W. SUITE 200
ATLANTA, GEORGIA 30303

Contractual Matters

(thru OCA)
TONY LANDERS
522-7577

Defense Priority Rating:

Assigned to: ARCHITECTURE (School/Laboratory)

COPIES TO:

Project Director
Division Chief (EES)
School/Laboratory Director
Dean/Director-EES
Accounting Office
Procurement Office
Security Coordinator (OCA) ✓
Reports Coordinator (OCA)

Library, Technical Reports Section
Office of Computing Services
Director, Physical Plant
EES Information Office
Project File (OCA)
Project Code (GTRI)
Other

GEORGIA INSTITUTE OF TECHNOLOGY
OFFICE OF CONTRACT ADMINISTRATION
SPONSORED PROJECT TERMINATION

no action
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OHL

Date: 2/17/78

Project Title: Work Study Program

Project No: D-48-508

Project Director: Dr. Roger Rupnow

Sponsor: Atlanta Regional Commission

Effective Termination Date: 7/31/77

Clearance of Accounting Charges: All Clear

Grant/Contract Closeout Actions Remaining:

- ☒ Final Invoice and Closing Documents
- ☐ Final Fiscal Report
- ☐ Final Report of Inventions
- ☐ Govt. Property Inventory & Related Certificate
- ☐ Classified Material Certificate
- ☐ Other _____

Assigned to: Architecture (School/Laboratory)

COPIES TO:

Project Director
Division Chief (EES)
School/Laboratory Director
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Library, Technical Reports Section
Office of Computing Services
Director, Physical Plant
EES Information Office
Project File (OCA)
Project Code (GTRI)
Other _____

MEMORANDUM

To : Professor Rodger Rupnow
From : Ray White
Re : H.U.D. 701 Work-Study
Monthly Report and Final Remarks
Date : August 29, 1977

As per your request, please find attached an account of my activities at Fulton County's Planning Department from January 1977 to June 17, 1977 (internship termination date).

In addition, my comments concerning the overall operation of the H.U.D. 701 Work-Study Program are also attached.

Sincerely,
Raymond R. White

January 1977

This month was marked by research into the zoning files in the County's Planning Department. I was trying to obtain information concerning the location of office developments and the square footage in each development.

This information was to subsequently be included in the Office Development Tracking File. The incompleteness of these zoning files (in the Planning Department) will mean that eventually I'll have to go to the Zoning Department to get the necessary information. The following information must also be ascertained :

- Total Area Zoned
- Number of Proposed Buildings
- Number of Buildings Constructed
- Proposed Square Footage of Buildings
- Existing Square Footage of Buildings
- Potential Square Footage of Buildings

Searching through the Planning Department's zoning files is a long and tedious process which generally yeilds fragmented information. However, at this time it is the best source of data available. I will continue to look into these files to collect all the necessary and relevant information.

February 1977

To facilitate the acquisition of pertinent information for the Office Development Tracking File I went to the Zoning Department. The Zoning Department's staff was extremely helpful in assisting me in locating the information I needed.

I was given access to the Zoning File Room and allowed to consult the Zoning Log Books. Several weeks were spent checking the Zoning Log Books trying to isolate the cases zoned for Office or related use. Once these cases were located the zoning case numbers were then transferred to Generalized Land Use Maps according to their specific locations. In addition, the cases found in the log books are to be researched in the Zoning Case Room to obtain the necessary information. Since this quarter at Georgia Tech is academically demanding, pressures are mounting to get all my work done. I feel now that perhaps any future internships through H.U.D. should be conducted all at once with no classes coinciding.

March 1977

The greater part of this month has been spent looking through site plans, zoning hearing minutes and other information found in zoning cases. Each piece of data available in these files was scrutinized in an effort to ascertain relevant information.

A member of the planning staff has given me a form which can be used to properly aggregate the information obtained. I anticipate using this form to put the data in an organized format. Also, I completed locating all the pertinent zoning case numbers (of office uses) on the Generalized Land Use Maps. Eventually, the data collected on these cases will be keyed into a numerical system to be up-dated periodically. All of the personnel in the Zoning Department have been extremely helpful in my research. Things are going along quite smoothly with respect to the work experience.

April 1977

Basically, I performed the same duties in April as I did in March. The information feeding into the Office Development Tracking File is slowly falling into place. However, because everyone in the Planning Department seems to be so busy with their own specilizations at this time, it is difficult to get someone to take a "real" interest in my assignment to help expedite the process. Also, the academic pressures of school are beginning to mount as we approach the last few months of the quarter.

May - June 1977

Last month in May, I finished researching information in the Zoning File Room. It appears that all the available resources of the Planning and Zoning Departments here at Fulton County have been exhausted. Now I am supposed to contact the specific office developments found through the zoning files by phone or field check. Unfortunately, I won't have time to enter into another stage of this assignment; because my internship is to terminate on the seventeenth of this month. This has been an interesting and educational endeavor.

It is my contention that the H.U.D. 701 Work-Study Program as it operates at Georgia Tech and in general needs modification. First, the work experience should be separated from the academic experience.

That is, the fragmented hours a student has to work in the long run detracts from his/her concentration and motivation, as well as the service received by the "placement agency." In fact, my experience has proven that the placement agency is reluctant to give a student an involving, worthwhile project which requires him/her to assume a level of professional responsibility. The end product is a feeling of rejection on the part of the student and a response on the part of the agency which suggests that they could do more without the student's assistance. This I think is a problem which in part is created by the fragmented hours the H.U.D. work-study student has to work.

I feel also, that the stipend paid a student for living expenses, despite additional payment of tuition, fees and books, does not realistically view the types of financial problems incurred by a graduate student. A higher stipend would help future participants greatly. Students should be allowed to work in the planning sections of federal agencies (e. g., H.U.D.). This could only be a beneficial experience, broadening the minds of those students interested in planning conducted by these agencies. Any and all "conflicts of interest" should be resolved. In my opinion the student will

produce and learn more if he/she is working in the agencies closest to his/her field of interest.

The administration of the H.U.D. 701 Work-Study Program should be put totally in the hands of Georgia Tech and a person with a genuine interest in the welfare of the program and its minority participants chosen as administrator. There is nothing worst then a program which is really unwanted by those responsible for its implementation. This is the feeling given by both the present Georgia Tech administration and the involved personnel of the Atlanta Regional Commission (ARC).

Until this is resolved I can see nothing other than continued conflict between students and administrators regarding policies and procedures. However, through all the complications mentioned here, the fact still remains that the other H.U.D. Work-Study students and I would have probably not been able to attend Georgia Tech's Graduate Planning Program. But, I still feel the program would have been more beneficial and effective had the problems cited here been resolved.

August 24, 1977

Work Report.

For the period Jan 1, 1977
to June 18, 1977, I performed
a tasks of significant
value for the department.
The director informed me
that I could use the
work time to complete my
school assignments because he
did not have any tasks
for me to do.

Patricia Jones

The H.U.D. work/study program has the potentials of being a very good program in that the students and work agencies both benefit from the program. The students have an opportunity to attend school and gain first hand experience from some very good agencies. On the other hand the agencies are given free workers to perform tasks that would not ordinarily get

2
undertaken.

My ~~initial~~ ^{overall} reactions to the program is one of disappointment. I am not aware of the aims & purposes of the program. The program cannot continue in its present state because it does not ^{adequately} benefit the students or employers. I am not saying that the program does not benefit students at all but what I am saying is that it pays over

③

tion, buys books and provides
a small monthly salary. The
program does nothing in terms
of getting a student a good
overall internship. Students are
placed at agencies that don't
really appreciate the student's
ability to perform competent
tasks. At the City of Atlanta's
Planning Department, we were
only assigned to do map work
and odd jobs for the staff.

A lot of the employers don't want interns but because of close ties with Tech. (Planning Dept) they are obligated to let the interns sit in their agencies. All of the agencies have not been bad but because of the student's work schedules and internal programs some interns could not be given meaningful projects.

Also, I don't think that

Ga Tech was really interested in the H.U.D. program. However, I think it realizes that the program would bring blacks into the school and they would be supported by federal money rather than Tech's money. This was basically a free program. Tech - nothing was contributed that benefitted the students. I can remember when the money ran out and we (students) went four months without any funds. we

never got so much as a
tuition waiver from the
school. If this one act alone
does not show lack of interest
I don't what does.

ARC and Tony Landers has
been no better than a teacher
in handling the program. Tony,
conveniently hides when problems
arise and on occasions you
have reasons to take his
actions very light.

Comm Recommendations

I would like to see the program phased out because it is used as a ploy to get Blacks to attend Tech. ① If the program remains then the overall management of it should change. The money should come directly to the student & instead of the school. ② The community should be made more aware of the program's and purposes and aims in order that the students can get

better internships. ③ Agencies such as the City's Planning Dept, Fulton Co Planning Dept and E.O. A should be passed over in future intern placements. ④ A new advisor should be named for the program because it seems that the present one has lost interest in the program. The program has been a headache to both students and advisors.

HUD Summary Letitia Thompson

The HUD program was good in that it did pay for my education during the last two years. The money should be available at the proper time so the students do not have to worry about payments of tuition, book, and ect. This program had many problems that were the result of the money not being there at the proper time.

The internship program needs to be investigated. This program lack what an internship ~~was~~ is to accomplish. My first internship placement was an experience which I only received a place to put on my resume. I got payed for just wasting my time ~~on the~~ for the most part. The second internship which I found for myself was valuable in giving me some basic transportation planning experience.

I don't think that I would have been able to afford to go to school with out this HUD program but I think the program was intended to do a lot more than I received from the HUD program.

My educational experience was very good. I think scheduling of the classes in proper order could ~~be~~ have been a lot better. On the whole most of the professors had enough experience in their field to bring some valuable

Knowledge to the students.

my recommendations ~~are~~ for the improvement of the H/D program are :

1. The money be available on time to cover the expenses that it is outlined to cover.

2. The internship be made a valuable experience - an experience which furthers the student education in planning.

3. Internships should be investigated to make sure proper experience is being obtained.

4. Students have an advisor from the beginning in order to obtain proper scheduling of classes.

Letitia Thompson
Monthly Report

During the months from Jan. 1977 to June 1977 my work experience at Georgia Department of Transportation can be outlined as follows:

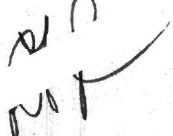
Provided assistance to a senior planner preparing the Dougherty Area Region Transportation Plan, an urban area of over 100,000 population. I obtained experience in all phases of the transportation planning process. I assisted in analyzing planning data on the social and economic effects of highway projects on communities, preparing of reports evaluating highway location and design as it affects communities, and making recommendations concerning the environmental and economic influence of highway planning. I also attended meetings of public and community representatives to discuss and resolve problems resulting from proposed highway location.

GEORGIA INSTITUTE OF TECHNOLOGY
ATLANTA, GEORGIA 30332

GRADUATE
CITY PLANNING PROGRAM
ROOM 108, OLD C.E. BUILDING

MEMORANDUM

TO: K.E. NEWKIRK
FROM: R.F. RUPNOW
RE: Contract No. D48-508 Final Report



Attached herewith is the original and two copies of the final report for the above referenced report. If there are any questions please contact me.

H.U.D. Minority Work Study Program

Final Report

Report by: Roger F. Rupnow, Associate Professor

For: Georgia Institute of Technology

Period: Final Report as of July 31, 1977
Contract No. D48-508

This report is submitted as the final report for Contract No. D 48-508. No major problems were encountered during the contract period, however the traditional problems prevailed. Uncertainty and funding delays were the problems of an administrative nature and student apathy from the academic side.

To summarize the administrative problems, it is very difficult to manage a program when you are unable to have executed contracts available by the time the funds are needed. Tuition checks must be available during the first week of each quarter. On several occasions the contracts were not available and/or executed until after that first week. This created real financial problems for the students.

The uncertainty resulted from not knowing that funds would be available with enough lead time to adequately recruit and select students. Often the student had only a few days notice of their selection and opportunity to participate in the program.

The student apathy applied to two of the three students financed by this contract. The one student Ray White, was a very dedicated, conscientious and interested student. He finished his academic work and received his Masters Degree in August 1977.

The other two students, Paulette Hood Jones and Letitia Thompson have yet to finish. Ms. Jones is in the process of writing a thesis and still has work to complete for one other course. Ms. Thompson has completed all her course work and needs only to complete her thesis option paper before receiving her degree. In checking with our faculty I find she has begun the project but does not appear to be making much progress toward completion.

I am attaching copies of the final reports of the three students. This material was submitted in response to my request for:

- a. "a report for each month for the period from January through July 1977" and
- b. "a two page statement of your overall reactions, comments, recommendations relative to the Work Study Program. Included should be a discussion of both the academic and work experiences".

These reports reflect previously mentioned apathy problems as well as problems unknown to the author until they were mentioned in these reports. During the contract period several meetings were held with the students during which discussions relative to work assignments were held. No indication of any problem was ever forthcoming. Discussions were also held with the Work Agency Supervisors and there was no indication of any problems.

Some of the suggestions for improvement are under consideration and also will be considered as a part of the proposed new program guidelines.

Attachments